

**THE TSHL GENERAL SESSION**  
September 12 – 15, 2005  
The Woodward Hotel & Conference Center  
Austin, Texas

MINUTES

**Monday, September 12, 2005, Plenary Session**

The meeting was called to order by Speaker Chris Kyker at 6:45 p.m. on September 12, in the Lake LBJ Room of the Woodward Hotel. The invocation was given by Chaplain Ivan Arceneaux from the Houston-Galveston Area. The Pledge of Allegiance to the U.S. and Texas flags was led by Nell Clark representing South East Texas. The Roll call and establishment of the quorum was conducted by Secretary Al Campbell from the Brazos Valley Area. There were 57 qualified members of the TSHL in attendance and a quorum was declared.

**GUESTS** - Speaker Kyker introduced the guests, which included Paula Johnson who will be our featured speaker at the 20<sup>th</sup> Anniversary Banquet. The Sergeant at Arms, Elmer Ingle was introduced and formally appointed to serve throughout this session.

**SPEAKER'S REMARKS** - "Call to Action" is the theme for this session according to Speaker Kyker. She indicated that we must fill the ranks of the TSHL and hopefully by the end of this week we will have some direction as to how to do that. Currently we have 25 vacancies and the goal is grow to 100% of our allotted membership of 117 by 2006 (100%). Thus, The Call to Action #1 is recruitment of members with concentration on current vacancies. Call to Action #2 is action on the 30 amendments that have been submitted and as a result we will be taking action on the direction that we want our Organization to in the next few years. The Speaker indicated that no invited speakers would be at this session because of the importance of spending ample time on the amendments. The 3<sup>rd</sup> Call to Action is to consider our resolutions in quality and quantity that truly reflects the needs of the people we serve. There are some 3,000,000 older people in Texas and it important that we bring quality resolutions to this body. It is important that our resolutions are researched so that when we testify we can present the facts and answer questions with confidence and "passion." She indicated that each of the Legislative Issue Committees have been asked to select at least one prime topic for research and study and possibly write resulting resolutions. The Speaker indicated that the University of Texas School of Social Work might be of help in this effort. The ultimate goal is that when a resolution goes forward, there are members of TSHL who are the experts on that topic and looked upon as the primary information resource for information. Finally, She thanked Fred Bell and his Committee, Elsie Whiteside and the Operations Crew for all of the preparation and all the members for the tremendous spirit that they have brought to this meeting.

**ADOPTION OF GENERAL SESSION AGENDA** - It was moved by Oscar Garcia and seconded that the agenda as distributed in the packets be approved. Motion passed. (Attachment A)

**ADOPTION OF GENERAL SESSION RULES** - The Executive Committee recommends that Rule #4 and 5 be amended by adding the word "present" following the word "membership." It was moved by Charlotte Parks and seconded that the Rules be accepted with the addition of the word "present" Motion Passed. The Speaker called attention of the group to Rule 4C regarding time limits. This calls for a limitation of 3 minutes for presentation and 10 minutes for debate. (Attachment B)

**TRAINING INTENSIVES** - Training Committee Chairman Fred Bell (Coastal Bend Area) introduced the Training Committee Members and thanked them for their work in preparation for this meeting. In addition, he gave a brief preview of the training intensives for Tuesday and Wednesday which include:

Resolution Process, Advocacy, Aging Policy and Anatomy of a Tax Freeze and presented the TSHL Training agenda. He stressed the importance of completing the evaluation sheet that is included in the registration packet. (Attachment C)

GENERAL ANNOUNCEMENTS - Elsie Whiteside (East Texas) Chairperson of the Operations Committee made some general announcements about the schedule for the Operations, the Hospitality rooms and the "poolside" social activities that occur each evening. She indicated that there would be continental breakfast items available in the hospitality rooms starting at 6:30 each morning.

TEXERCISE - Walter Graham (West Central Texas) invited everyone to participate in the Texercise activities starting at 6:00 in the Hotel Lobby.

THE MEETING WAS ADJOURNED AT 8:15 P.M.

### **Tuesday, September 13, 2005 - 1<sup>ST</sup> GENERAL SESSION**

The meeting was called to order by Speaker Chris Kyker at 8:15 a.m. on Tuesday September 13 in the Lake LBJ Room of the Woodward Hotel. The invocation was given by Chaplain Ivan Arceneaux. The Pledge of Allegiance to the U. S. and Texas flags was led by Doris Griffin

GUESTS AND PARLIAMENTARIAN - Carlos Higgins introduced our parliamentarian for this session, Clark Jobe who is giving his time to be with us during this session. Norma Narramore was introduced.

ROLL CALL: The roll call and establishment of a quorum was conducted by Secretary Al Campbell. There were 54 TSHL members in attendance. A quorum was declared.

TSHL FOUNDATION REPORT - Foundation President Daryl Dorcy reported for the Foundation. Daryl is in his 3<sup>rd</sup> year as Foundation President and was thanked for his service by Speaker Kyker. He indicated that the Foundation has \$257,646 in the investment account with A. G. Edwards as of August 31, 2005. There is currently \$20,468.00 in the bank account. The cash account fluctuates according to the needs of the TSHL and recently \$10,000 was transferred to the investment account. Finally he talked about the project summary of the TSHL, which shows project income vs. expenses showing a slight negative amount which amounts to breaking even. However, we are not increasing the corpus of the Foundation. We need to do more to try to grow the Corpus to an ultimate goal of \$2,000,000, according to Dorcy. We need to devise new fund-raising activities and perhaps we need to lower that goal to be more realistic based upon the past record. Finally, Dorcy announced his resignation from the Foundation effective Dec. 31 of this year due to his employer moving him to Chicago. He had a good piece of news to report to the TSHL - as a result of a motion by Foundation member Al Campbell, the publishing and initial distribution costs of the TSHL RESOLUTION BOOK will be financed by the Foundation. There is a limitation due to the foundation being a Non-Profit which only allows a percentage of expenditures to be allocated to political activity. This printing of our LEGISLATIVE REPORT will be well within the IRS limits, according to President Dorcy. Finally, he discussed the upcoming Gala which will be Feb. 14, 2006 at the Omni Southpark. Pat Porter, chair of the Gala, has done a great job in planning and preparing for a great program which should be of great interest. He stressed that Katrina will have its effect upon all fund-raising events so that we must work harder. He indicated that 2006 will be the Orientation year and thus the expenditures will be high and we must raise the money or make undesirable choices. He closed with his appreciation for having the opportunity to work with the Foundation and the TSHL and wishes us all the best in the future. Dorcy was given a standing ovation. Foundation member Charlotte Parks presented Daryl Dorcy with a TSHL throw and seal.

AMENDMENTS: Nancy Cooper, Coastal Bend, was appointed as the Time Keeper by Speaker Kyker.

- Bylaw Amendment #1 - “Odd Year Election” Narris Braly presented the rationale for this amendment and moved its adoption. After discussion, a standing vote was demanded, the amendment failed.
- Bylaw Amendment #1a - This amendment was withdrawn
- Bylaw Amendment #2 - “Oath of Office” Narris Braly presented the rational for this amendment and moved its adoption. A substitute amendment was presented by Carlos Higgins. The substitute amendment was passed. The motion as amended passed. passed
- Bylaw Amendment #3 - “Code of Conduct” Al Campbell presented this amendment and moved for its adoption. Motion passed
- Bylaw Amendment #4 - “Nonpartisan” This motion was made to adopt this amendment by Carlos Higgins. Motion passed
- Bylaw Amendment #5 - “Emeritus” Carlos Higgins moved the adoption of this amendment. Motion passed
- Bylaw Amendment #6 - “Election of Officers” Narris Braly moved adoption of this amendment. Motion Passed
- Bylaw Amendment # 7 - “Duties and Guidelines of Officers” Narris Braly moved the adoption of this amendment. A Substitute Amendment was presented by Carlos Higgins who moved for its adoption. Substitute amendment passed. Motion as amended passed.
- Bylaw Amendment #8 - “Open Records and Agenda Preparation” This amendment was presented and moved for adoption by Narris Braly. A substitute amendment was moved for adoption by Carlos Higgins. Substitute amendment passed. The motion with substitute amendment passed.
- Bylaw Amendment #9 - “General Sessions and Meetings Open to the Public.” A motion to adopt this amendment was made by Narris Braly. A substitute amendment was made by Carlos Higgins and he moved for its adoption. A substitute amendment to the 1<sup>st</sup> substitute amendment was moved by Carlos Higgins. The substitute to the substitute amendment passed. The main motion with substitute amendments passed.
- Bylaw Amendment #10 - “Quorum.” Narris Braly moved that this amendment be accepted. A substitute amendment was proposed by Carlos Higgins and his motion was seconded. The substitute amendment passed. The motion as amended passed
- Bylaw Amendment #11 - Withdrawn
- Bylaw Amendment #12 - “Quorum.” This amendment was combined with #10 above
- Bylaw Amendment #13 - “Quorum.” Incorporated with #10 above
- Bylaw Amendment #14 - “Term Limits for Committee Chairpersons.” This amendment was presented by Narris Braly who moved for it to be accepted. An amendment exempting the Legislative Action Committee Chairman was added. Motion passed as amended.
- Bylaw Amendment #15 - “Examples of Special Committees.” It was moved by Narris Braly that this amendment be accepted. Motion Passed
- Bylaw Amendment #16 - Withdrawn

IDEAS FOR GOOD OF THE TSHL: Speaker Kyker indicated that this session would be a great opportunity for the development and expression of ideas. This will be a time to “brainstorm” without criticism. Some of the ideas that were expressed include:

- ✓ The Senate and House will appoint special study committees and it would be good to find out what they are studying and consider those topics of senior interest for our own resolutions.
- ✓ The mentor program for new members - pair up with experienced members
- ✓ Better communications between all members and within all committees.
- ✓ Sell TSHL ads to all people you do business with, banks, tires etc.
- ✓ Devote 1st day of Orientation to training of new legislators exclusively

- It was moved by Narris Braly and seconded that the Rules be suspended and reconsider Amendment #9. Motion passed. The amendment would eliminate the terms “odd year.” The motion was made to pass the amendment by Barbara Effenberger. Motion seconded. Motion passed. The amendment as amended was passed.

THE MEETING WAS ADJOURNED AT 11:00 A.M

**Wednesday, September 14, 2005 - 2<sup>ND</sup> GENERAL SESSION**

The meeting was called to order by Speaker Chris Kyker at 8:15 a.m. on Wednesday September 14 in the Lake LBJ Room of the Woodward Hotel. The invocation was given by Chaplain Ivan Arceneaux. The Pledge of Allegiance to the U.S. and Texas Flags was given by Dub Hoffmann.

GUESTS - The Guests were introduced by Charlotte Parks as follows: Barbara Landry, Harold Wright and Norma Narramore.

ROLL CALL - The roll call and establishment of a quorum was conducted by Secretary Al Campbell. There were 50 members of the TSHL in attendance. A quorum was declared.

DISBAND GENERAL COMMITTEE - Speaker Kyker announced a “first” for the TSHL in that a Committee had voted to disband itself. The voting members of the General Committee had voluntarily voted to disband the committee. The Speaker announced that the members of the General Committee in attendance had been interviewed for re-assignment to other Legislative Issue Committees and the other members reassigned according to balance the number of members in committees. Therefore, the reassignments were as follows: Jane Lanier – Health & Human Resources; Ivan Arceneaux and Manny Najara to State Affairs; Jodene Tackett - Retirement and Aging; Neill Ross – Utilities and Natural Resources; Callie Ragan – Human Services; JoAnn McFarland - Insurance; and Elsie Whiteside – Criminal Justice.

AMENDMENTS -

- Elections & Credentials #1 - Withdrawn
- Elections and Credentials #2 - Withdrawn
- Elections and Credentials #3 - “Finance Committee in Charge of Directory. Charlotte Parks moved that this amendment be accepted. Motion passed
- Elections and Credentials #4 - “Responsibilities of General Committee.” Charlotte Parks moved to accept this amendment. Motion Passed.
- Policies and Procedures #1 - “Elections and Credentials in charge of elections.” Al Campbell moved that this amendment be accepted. Motion passed.
- Policies and Procedures #2 - “Eliminate top ten designation for resolutions.” This amendment was moved for acceptance by Al Campbell. Motion failed
- Policies and Procedures #3 - “Administrative Committee Manuals.” Narris Braly moved that this amendment be accepted. Carlos Higgins offered a substitute amendment. Substitute amendment passed. The motion as amended passed.
- Policies and Procedures #4 - “Duties of Legislative Action Committee.” The motion to accept this amendment was made by Narris Braly. A substitute amendment was proposed and moved by Carlos Higgins. The Substitute amendment passed. Motion as amended passed.
- Policies and Procedures #5 - Withdrawn, incorporated in #4 above
- Policies and Procedures #6 - Withdrawn, incorporated in #4 above
- Policies and Procedures #7 - “Guidelines for selection of top priorities” It was moved by Chris Kyker that this amendment be accepted. Carlos Higgins moved to accept a substitute amendment. Substitute amendment passed. Motion as amended passed.
- Policies and Procedures #8 - Withdrawn

- Policies and Procedures #9 - "Guidelines for TSHL LEGISLATIVE REPORT." A motion to accept this amendment was made by Al Campbell. Carlos Higgins moved to accept a substitute amendment. The substitute amendment passed. The motion as amended passed.
- Policies and Procedures #10 - "procedure for Setting Priorities." Al Campbell moved to accept this amendment. A substitute amendment was moved for acceptance by Carlos Higgins. The substitute amendment passed. The motion as amended passed.
- Bylaws Amendment #16 - Carlos Higgins who withdrew Bylaws amendment #16 (Odd year elections in the 1<sup>st</sup> General Session, asked that it be considered at this time. Since no vote or debate had been taken on this amendment previously it was allowed for consideration. Higgins moved that Bylaws Amendment #16 be accepted. After considerable debate the vote was called for requiring a standing count. The amendment as reinstated failed to reach the 2/3 majority.

MEMORIAL - Following a brief recess, the TSHL Memorial Service was led by Naomi Norton. The following members were recognized: Randi Cook, Dal Draher, May Dell Everett, Carrie Jones, Eugene Kribbs, Raymond Nolen, Bill Sagstetter, Ingram Smith, Alice Stubbs and Mildred Younge.

THE MEETING WAS ADJOURNED AT 12:00 P.M

### **Thursday, September 15, 2005 CLOSING SESSION**

The meeting was called to order by Speaker Chris Kyker at 8:15 a.m. On Thursday September 15, 2005 at the Woodward Hotel. The invocation was given by Chaplain Ivan Arceneaux. The Pledge of Allegiance to the U. S. and Texas Flags was led by Jake Narramore. A special thanks was given to the Staff of the Woodward hotel for their special service. The manager spoke briefly to the Assembly and invited the TSHL to come back at the upcoming meetings. He indicated that there is a significant remodeling program underway which should be completed before our meetings in 2006.

GUESTS AND VISITORS - Barbara Effenberger recognized our guest Norma Narramore.

ROLL CALL - The roll call and establishment of a quorum was conducted by Secretary Al Campbell. There were 39 TSHL members in attendance, not enough to establish a quorum.

SPECIAL MOTION - Ralph O'Dell asked to address the Assembly. Ralph O'Dell and Al Campbell accompanied Willie Nelson and Don Cherry in the Singing of "Beautiful Texas." O'Dell Moved that Beautiful Texas be accepted as the official song of the Texas Silver-Haired Legislature. His motion was seconded. Betty Streckfuss moved and it was seconded that the song "Beautiful Texas" be accepted by acclamation. The vote was unanimous.

#### BEAUTIFUL TEXAS

"O beautiful, beautiful Texas  
 Where the beautiful blue bonnets grow  
 We are proud of our forefathers who fought at the Alamo  
 You can live on the plains or the mountains or down where the sea breezes blow  
 And you'll still be in beautiful Texas  
 The most beautiful State that I know"

LEGISLATIVE ISSUES COMMITTEE REPORTS - The nine Legislative Issues Committees each gave their reports. Copies of these reports were given to the TSHL secretary Committees were asked to (1) discuss status of their resolutions from the 79th Texas Legislature; (2) prioritize issues/concerns for the next Texas Legislative session, (3) identify at least one issue for committee interim study, (4) review and comment on committee mission statement and (5) set goals for the committee.

ADMINISTRATIVE COMMITTEE REPORTS - The five administrative committees gave their reports which were given to the Secretary for safekeeping. Administrative committees were asked to (1) develop a work plan for specific assignments or duties discussed in the *Policy and Procedures Handbook* Chapter II, Section I –"Responsibilities of Administrative Committees", pp 8-10; (2) outline major topics for administration committee manuals,(3) review TSHL Strategic Plan 2002-2006 for objectives related to their committees; (4) comment on committee duties statement as found in the Election and Procedures Manual, Form 202, page 26; and (5) set committee goals.

ADMINISTRATIVE COMMITTEE REPORTS - The five administrative committees gave their reports which appear as attachment to these minutes.

ANNOUNCEMENTS - Narris Braly, Chairman of the Elections Committee indicated that the manual that you received is the basis for all elections. Each of the 28 areas should have an TSHL elections steering committee, that have the authority locally to conduct elections. He indicated that the Chairpersons of the Administrative Committees have never met together. He suggests that these persons meet together with draft copies of their manuals to make sure there is no duplication of efforts or required activities that have not been covered. Speaker Kyker indicated that an "oversight" committee could carry out this type of communication. She will propose the formation of such a committee to the Executive Committee in January.

EXECUTIVE COMMITTEE REPORT - Charlotte Parks gave this report. She indicated that the Committee had met at 2:00 on Sunday the 11<sup>th</sup> of September. Four years ago this session met at Camp Allen on "9-11" which was a very difficult period for all of us. Mary Alice Craig and Jackie Walker resigned. The new computer and printer purchase was approved for the Technology Committee. There are two positions available on the Technology Committee. We have our first on-line course available on the website. She indicated that we were pulled together during this session by the hospitality rooms, the very effective meetings, the memorial and the most wonderful 20<sup>th</sup> Anniversary Banquet.

OFFICERS REPORT - Carlos Higgins delivered this report. He emphasized the importance of the Closing Session and of the business activities and that it needs to be made clear that participating in these activities is an important part of being a TSHL member. He stated that the Officers met for the purpose of considering things that can be done to improve TSHL. Our greatest asset is our people, this includes the new members both in outreach and recruiting and after they are here we need to do a better job, he said. This in part can be accomplished by an extra day of orientation of the new members and changing our schedules.

EVALUATIONS – Speaker Kyker led the group in thanking Fred Bell and his Training Committee. He indicated that the evaluation would be inadequate since a large number of individuals had returned home and forms were not distributed to everyone earlier.

COMPTROLLER'S REPORT - Barbara Effenberger distributed a budget report based upon Foundation reports and her records. Line 19, the Operations budget should be about \$10,000 or \$12,000 instead of \$31,248 as presented. (Attachment D) Since there was no Quorum present, there was no adoption of this report.

#### SPEAKER'S REMARKS -


- ✓ Archives Committee. The Speaker discussed the Archives Committee which was originally established within the Operations Committee. She suggested that the Archives Committee would be part of the Executive Committee. Ralph O'Dell, Nell Clark and Charlotte Parks were asked to serve as Archives Committee members.
- ✓ Administrative Oversight Committee. In addition, the suggestion by Elsie Whiteside that there be an hoc Oversight Committee made up of Administrative Committee Chairpersons will be processed as well.
- ✓ Emergency Preparedness. A committee to look at disaster preparation in the Gulf Coast area is another ad hoc suggestion.

- ✓ TSHL Officers Plan to Recruit Members. The Speaker made a power point presentation about plans for recruiting new TSHL members. This effort will be carried out through the printing and distribution of a special TSHL recruiting brochure, posters and recruiting assignments particularly in those areas where we have not had any representation. The Officers have been assigned particular areas of the state to coordinate with the AAA's and present TSHL Members. Also, former members will be asked to help provide information and recruit new members. Progress reports will be made at Executive Committee Meetings. Area orientation meetings will be held for prospective and new members before and after elections. The power-point presentation will be made available for presentation to local groups by members and AAA's and statewide meetings. (Attachment E)

Speaker Kyker concluded by thanking all of the people responsible for the arrangements for the meeting and all the members for their active participation.

BENEDICITION - Chaplain Ivan Arceneaux provided the Benediction  
THE MEETING WAS ADJOURNED AT 11:00 A.M. Sine Die

ATTEST:

  
Secretary

September 26, 2005

Attachment A General Session Agenda  
Attachment B General Session Rules  
Attachment C TSHL Training Institute Agenda  
Attachment D Comptroller's Annual Report  
Attachment E TSHL Officers Recruitment Plan

ATTACHMENT A

**10<sup>th</sup> TEXAS SILVER-HAIRED LEGISLATURE**  
General Session, Woodward Hotel  
Austin, Texas  
September, 11-15, 2005

**CALL TO ACTION**

**Sunday, September 11, 2005**

10:00 am – 5:00 pm	Registration - Lobby
10:00 am – 5:00 pm	Operations Room – Shoal Creek Room
11:00 am – 12 noon	Technology Committee Meeting
2:00 pm – 3:45 pm	Executive Committee – Executive Learning Center
4:00 pm – 5:00 pm	Trainers and Training Committee – Blanco Room
4:00 pm – 6:00 pm	Operations Committee – San Gabriel Room
6:30 pm	Hospitality Room open – snacks

**Monday, September 12, 2005**

8:00 am – 5:00 pm	Registration - Lobby
-------------------	----------------------

8:00 am – 5:00 pm                    Operations Room – Shoal Creek Room

10:30 – 12:00 noon   Training Initiatives, Session 1

- Leadership Style, Pete Hinojosa - Austin Room
- Public Speaking, Ed Dylla - Travis Room
- Grant Writing, John Holcomb - San Gabriel Room

12:00 noon – Lunch – Junior Ball Room

1:30 – 3:00 pm – Training Initiatives, Session 2

- Leadership Style, Pete Hinojosa - Austin Room
- Public Speaking, Ed Dylla - Travis Room
- Grant Writing, John Holcomb - San Gabriel Room
- Secretary Training (Legislative Issue Committees and Administration committees secretaries), Al Campbell – Blanco Room

3:00 pm            TSHL Foundation Board meeting, Daryl Dorcy - Barton Creek Room

4:00 pm            TSHL Foundation Gala Meeting – Barton Creek Room

3:15                Legislative Action Committee, Jim Caldwell – Guadalupe Room

5:30 pm            Buffet Dinner, Lake LBJ Room

Monday, September 12, 2005 (continued)

**PLENARY SESSION, Lake LBJ Room**

6:45 pm            **CALL TO ORDER**

- A. Invocation, Chaplain Ivan Arceneaux, TSHL Houston-Galveston
- B. Pledge of Allegiance to US and Texas Flags, Nell Clark, South East Texas
- C. Roll Call & Establish Quorum, Al Campbell, Brazos Valley
- D. Welcome Guests, Chris Kyker –
- E. Appointments:
  - a. Ivan Arceneaux, Chaplain
  - b. Elmer Ingle, Sgt of Arms
  - c. Clark Jobe, Parliamentarian
- F. Speaker's Remarks
  1. Purpose of General Session – Call To Action
  2. Packets of Material
    - a. Schedule & Agenda
    - b. Amendments
    - c. Training Packet
- D. Adoption of General Session Agenda
- E. Adoption of General Session Rules



- F. Training Intensives Announcements – Fred Bell, Coastal Bend
- G. General Announcements – Elsie Whiteside, East Texas
- H. Texercise Announcements – Walter Graham, West Central Texas

7:20 pm                   ADJOURN

7:30 pm – Poolside Social and Entertainment

Tuesday, September 13, 2005

6:00 am – Texercise with Walter Graham

7:00 am – Breakfast

GENERAL SESSION, Lake LBJ Room

8:15 am                   CALL TO ORDER

- A. Invocation, Chaplain Ivan Arceneaux, TSHL Houston-Galveston
- B. Pledges to U.S. & Texas Flags, Doris Griffin, Bexar County
- C. Welcome Guests, Carlos Higgins, Capital Area. Announce Elmer Ingle, Sgt of Arms and Clark Jobe, parliamentarian
- D. Roll Call & Establish Quorum, Al Campbell, Brazos Valley
- E. TSHL Foundation Report, Daryl Dorcy, President
- F. Consider Amendments – BYLAWS
- G. Ideas for the Good of TSHL – Class of 2004 who wish to speak

11:00 am                   ADJOURN

11:10 am    Administrative Committee Meetings

- Finance, Harvey Fredriksson, chair - Barton Creek Room
- Elections & Credentials, Narris Braly, chair - Guadalupe Room
- Communications –Ivan Arceneaux, acting chair - Blanco Room
- Operations, Elsie Whiteside, chair - San Gabriel Room

12:00 pm   Lunch – Travis Room

1:30 – 3:00 pm – Training Intensive, Session 3

- Resolution Process, Carlos Higgins, Barton Creek Room
- Advocacy, Jaime Capelo - Guadalupe Room
- Aging Policy, Addie Horn - San Gabriel Room
- Anatomy of a Tax Freeze, Oscar Garcia – Blanco Room

**3:15- 4:45 pm Legislative Issue Committees:**

- Criminal Justice, Naomi Norton, acting chair – Barton Creek Room
- Education, Bobby Southwood, chair – Guadalupe Room
- General Committee, Jane Lanier, acting chair - Blanco Room
- Health & Human Resources, Jetta Roberts, chair – San Gabriel Room
- Human Services, Ruth Bowling, chair – Shoal Creek Room
- Insurance, Oscar Garcia, chair – Travis A Room
- Retirement & Aging, John Leslie, chair – Travis B Room
- State Affairs, Glen Peterson, chair – Lake LBJ Room
- Utilities & Natural Resources, Ralph O'Dell – Executive Learning Center

**3:30 – 4:30 pm - TSHL Officers Meeting (also Narris Braly)- Speaker's Rm (178)**

**6:00 pm - LIC Individual Dinners at Nearby Restaurants (chairmen to arrange)**

**6:30 pm – Hospitality room open, Rooms 168-170**

**7:30 pm – Pool Side social and entertainment**

**Wednesday, September 14, 2005**

**6:00 am – Texercise with Walter Graham**

**7:00 am – Breakfast**

**GENERAL SESSION, Lake LBJ Room**

**8:15 am CALL TO ORDER**

- Invocation, Chaplain Ivan Arceneaux, TSHL Houston-Galveston**
- Pledges to U.S. & Texas Flags, Dub Hoffmann, West Central Texas**
- Welcome Visitors, Charlotte Parks, East Texas**
- Roll Call & Establish Quorum, Al Campbell, Brazos Valley**
- Consider Amendments- Election and Credentials Manual & P&P Handbook**
- More Ideas for the Good of TSHL – Class of 2004 who wish to speak**

**11:15 am Recess**

**11:30 am Memorial, Naomi Norton, chair, Permian Basin  
In memory of Randi Cook, Dal Dreher, May Della Everett, Carrie Jones, Eugene Kribbs, Raymond Nolen, Bill Sagstetter, Ingram Smith, Alice Stubbs, and Mildred Younge**

**12:00 pm ADJOURN**

**12:00 pm Lunch Lake LBJ Room**

**1:30 – 3:00 pm – Training Initiatives, Session 4**

- Resolution Process, Carlos Higgins - Barton Creek Room
- Advocacy, Jaime Capelo - Guadalupe Room
- Aging Policy, Addie Horn, DADS - San Gabriel Room
- Anatomy of a Tax Freeze, Oscar Garcia – Blanco Room

**3:15- 4:45 pm Legislative Issue Committees:**

- Criminal Justice, Naomi Norton, acting chair – Barton Creek Room
- Education, Bobby Southwood, chair – Guadalupe Room
- General Committee, Jane Lanier, acting chair - Blanco Room
- Health & Human Resources, Jetta Roberts, chair – San Gabriel Room
- Human Services, Ruth Bowling, chair – Shoal Creek Room

- Insurance, Oscar Garcia, chair – Travis A Room
- Retirement & Aging, John Leslie, chair – Travis B Room
- State Affairs, Glen Peterson, chair – Lake LBJ Room
- Utilities & Natural Resources, Ralph O'Dell – Executive Learning Center

3:30 TSHL Officers Meeting (also Narris Braly & Fred Bell)- Speaker's Room, (178)  
 6:00 pm Banquet: 20<sup>th</sup> TSHL Anniversary, Lake LBJ Room  
 Master of Ceremonies, Walter Graham, TSHL West Central Texas  
 Speaker, Paula Johnson, TSHL Foundation  
 Awards, Elsie Whiteside, East Texas  
 7:30 pm Pool Side Social and Entertainment

Thursday, September 15, 2005

6:00 am – Texercise with Walter Graham  
 7:00 am – Breakfast

**CLOSING SESSION, Lake LBJ Room**

8:15 am **CALL TO ORDER**

- Invocation, Chaplain Ivan Arceneaux, TSHL Houston-Galveston
- Pledges to U.S. & Texas Flags, James Narramore, Ark-Tex
- Welcome Visitors, Barbara Effenberger, Alamo
- Roll Call & Establish Quorum, Al Campbell, Brazos Valley

8:45 am

- Legislative Issues Committee Reports (5 minutes limitation)
  - Criminal Justice – Naomi Norton, Permian Basin
  - Education, Bobby Southwood, Dallas Co
  - General Committee, Jane Lanier, Heart of Texas
  - Health & Human Resources, Jetta Roberts, Rio Grande
  - Human Services, Ruth Bowling, Dallas Co
  - Insurance, Oscar Garcia, Tarrant Co
  - Retirement & Aging, John Leslie, Harris Co
  - State Affairs, Glen Peterson, Alamo
  - Utilities & Natural Resources, Ralph O'Dell, Heart of Texas

Call for motion to accept the Reports of the Legislative Issue Committees  
 (Chairs give copy of report to TSHL Secretary)

10:00 am

- Administration Committee Reports (5 minutes limitation)
  - Legislative Action Committee – Jim Caldwell, Capital Area
  - Communications – Ivan Arceneaux, acting chair, Houston-Galveston
  - Elections & Credentials – Narris Braly, Brazos Valley
  - Finance Committee – Harvey Fredriksson, Heart of Texas
  - Operations Committee – Elsie Whiteside, East Texas

Call for motion to accept the Reports of the Administrative Committees  
 (Chairs give copy of report to TSHL Secretary)

10:30 am (10 minutes)

- Executive Committee Report, Charlotte Parks, East Texas
- TSHL Officers Report, Carlos Higgins, Capital Area

10:40 am

I Speaker's Remarks

11:00 am Benediction, Chaplain Ivan Arceneaux, TSHL Houston-Galveston

11:02 am **ADJOURN SINE DIE**

11:30 am Meeting of TSHL Delegation to WHCoA, Shoal Creek

TSHL Rules for the General Session, September 11-15, 2005 Attachment B

**I. AUTHORITY**

Roberts Rules of Order, Newly Revised Edition, in the most recent edition shall be the parliamentary authority in all cases except where otherwise provided in the Bylaws, the Policy and Procedures Handbook or these rules.

**II. AGENDA**

- 4a The agenda shall be the order of business for the Silver-Haired Legislature. The agenda will be printed and distributed prior to the beginning of the session.
- 4b The Secretary will list the amendments in the order to be presented, including the type of document to be amended, the name of the primary author and sponsors, and number of the amendment and the Speaker will call for the amendments in that order. The Author of each amendment shall be given a reasonable opportunity to participate in the presentation. An amendment may be taken out of order at discretion of the Speaker. The Speaker may also offer an amendment or substitute amendment for approval by consent. If there is no objection, the amendment or substitute amendment shall be deemed to be approved by unanimous vote.
- 4c Time allotted for introducing amendments will be limited to **three (3) minutes**. Debate on amendments will be limited to **ten (10) minutes**. Within the debate time limits, members may speak until all who wish to speak have spoken, or time expires. When there are both “for” and “against” speakers waiting to speak, they shall be alternately called upon. At the discretion of the Speaker, total time may be extended for up to an additional **five (5) minutes** for debate, provided repetitious

arguments are avoided. When an amendment is presented with no opposing debate offered, the Speaker may call for a vote without further discussion.

- 4d No member shall speak twice to an issue until all who wish to speak shall be heard for the first time, except as determined by the Speaker.
- 4e At the discretion of the Speaker, minor corrections may be accepted from the floor. Substantive amendments to the amendment, including substitute amendments, will be accepted from the floor only after each member is provided a printed copy of the amendment to the amendment. The amendment to the amendment may be tabled if time is required to make copies.

**III. LATE FILED AMENDMENTS**

Amendments filed after June 14, 2005 are late-filed & shall not be considered.

**IV. AMENDMENTS TO THESE RULES**

After these rules are adopted by the membership, proposed amendments must be submitted in writing to the Speaker in advance of any discussion on the floor, and requires a two-thirds (2/3) vote of the membership present for adoption.

**V. TIMELY RESOLUTION OF DISPUTES**

Attempts to resolve disputes arising during the formal conduct of this TSHL General Session shall be in accord with these Rules, TSHL Bylaws and Policies and Procedures, Roberts Rules of Order, and rulings by the Parliamentarian. However,

any dispute which cannot be timely and reasonably resolved thereby without seriously jeopardizing the ability of the TSHL to timely complete its responsibilities may be finally resolved by ruling of the Speaker, with the concurring vote of four-fifths (4/5) of the TSHL membership present. After allowing debate in accordance with Rule 4c above, the Speaker may properly decline any further challenge and present this question to the body for its vote.

**10<sup>th</sup> TSHL Training Institute**  
**General Session, The Woodward, Austin**  
**September 11-15, 2005**

---

ATTACHMENT C

**Monday, September 12, 2005**

- 10:30 – 12 noon**      Training Intensive Session 1
- € Leadership Style, Pete Hinojosa - Austin Room
  - € Public Speaking, Ed Dylla -Travis Room
  - € Grant Writing, John Holcomb - San Gabriel

- 1:30 – 3:00 pm**      Training Intensive Session 2
- € Leadership Style, Pete Hinojosa - Austin Room
  - € Public Speaking, Ed Dylla -Travis Room
  - € Grant Writing, John Holcomb - San Gabriel
  - € Secretary Training, Al Campbell - Blanco

**Tuesday, September 13, 2005**

- 6:00 – 6:30 am**      Early Bird Texercise Walk
- 1:30 – 3:00 pm**      Training Intensives Session 3
- € Resolution Process, Barton Creek
  - € Advocacy, Guadalupe
  - € Aging Policy, San Gabriel
  - € Anatomy of a Tax Freeze, Blanco

**Wednesday, September 14, 2005**

- 6:00 – 6:30 am**      Early Bird Texercise Walk
- 1:30 – 3:00 pm**      Training Intensives Session 4
- € Resolution Process, Barton Creek
  - € Advocacy, Guadalupe
  - € Aging Policy, San Gabriel
  - € Anatomy of a Tax Freeze, Blanco

**Thursday, September 15, 2005**

- 6:00 – 6:30 am**      Early Bird Texercise Walk
- 

**Aging Policy**

Purpose of course: Study how aging policy is developed through dynamics of public interest and need.

**Addie Horn.** Deputy Commissioner, DADS, responsible for Centers for Policy and Innovation, Program Coordination, and Consumer and External Affairs. Thirty years experience in institutional and community-care services, quality assurance, regulatory programs, vocational rehabilitation, Medicaid services, and policy development. Director of long-term care services for HHSC, 2000-2004. Alternate, WHCoA

**Advocacy**

Do's and don'ts in advocacy

Purpose of course: Develop skills in working with legislators.



**Jaime Capelo**, Austin, Yale University graduate. Represented Nueces County for four terms in Texas House of Representatives, authored 100 bills that became law. Much of his work was focused on quality and access to health care. Co-sponsored legislation that established the Texas Children's Health Insurance Program and was twice named one of Texas Medicine's "Ten Best" legislators. Member of Texas Alliance for Patient Access.

---

### Anatomy of A Tax Freeze

Purpose of course: Outline step-by-step procedures for implementing tax freeze

**Oscar Garcia**, 2<sup>nd</sup> term TSHL, Tarrant Co, Ft Worth. Chair, Insurance and Technology Committees. Texas A&M Graduate. 25 years in Insurance Industry. Member of NSHC; Vice President, Tarrant Co Senior Citizen Services Board; member Tarrant Co Commission on Aging, Senior Advisory Council, Tarrant Co Community College Senior Continuing Education, AAA advisory council, United Way Senior Way Impact Council, United Way Public Policy Committee. Delegate, WHCoA. Wife Muriel, 4 daughters 1 son, 6 grandchildren.

---

### Grant Writing

Purpose of course: Understand fundamentals of grant writing and create pool of TSHL grant writers

**Jack Holcomb, PhD**, 1<sup>st</sup> term TSHL, North Central Texas. Professor Tarleton State University. Served positions in public schools from classroom teacher to superintendent. Writer and consultant. Founder and CEO of the educational consulting firm, Holcomb and Associates, which serve in the areas of grant writing, leadership and staff development.

---

### Leadership Style

This class is designed for all TSHL members

Purpose of course: To understand yourself and others, including personality insights style. Four leadership styles will be analyzed:

- D - Dominant
- I - Inspirational
- S - Supportive
- C - Cautious

**Pete Hinojosa**, 2<sup>nd</sup> term TSHL Harris County. Houston ISD, Adjunct Instructor, 3 Houston community colleges, American Automobile Association (25 years), Hinojosa & Associates Marketing Group, since 1994; active in local, state and national organizations, received several awards for civic and volunteer service; i.e., Who's Who in Houston, Distinguished & Meritorious Awards. Member, TSHL Training Committee. Wife Jacquelyn, 4 children, 12 grandchildren.



### Public Speaking

Purpose of class: Understand the fundamentals of speech and develop confidence in speaking. At the end of the workshop, participants will:

1. Evaluate speech techniques,
2. Provide elementary rules and guidance for participants.
3. Provide some "practice" with microphone as well as some techniques for efficient use of "mike".
4. Provide "model" speech.

**Ed Dylla, JD**, 3<sup>rd</sup> term, TSHL, Bexar County. Attorney licensed to practice law in Texas State Courts, US Supreme Court, Court of Military Appeals and US Court of Appeals, 5th Circuit. Retired Lt Colonel in US Army Reserves Judge Advocate General Corp. Member of Toastmasters International, 38 years, Past District Governor District 56. Rotarian for 15 years, President-elect, Alamo Heights Rotary in San Antonio. Member, TSHL Training Committee



Early Bird Texercise Walk  
At the end, participants will:

1. Take about 10,000 steps
2. Need a shower
3. Feel great and ready for the day
4. Live longer

**Walter Graham**, 1<sup>st</sup> term TSHL, West Central Texas. Member of Training Committee, Superintendent, Abilene Senior Services, City of Abilene, 29 years; Current job: BCBS- Community Representative- Service in the Neighborhood for Seniors program, 3 years; Wife-Burnell and one daughter-Cecilia

### *Resolution Process*

Purpose of course: Learn Resolution Process from A to Z

1. Improve committee work on legislative issues
2. Expand success of resolutions, by understanding techniques of research, timing, writing and advocacy
3. Understand the process of resolution development
4. Identify characteristics of a well written resolution

**Carlos Higgins**, JD, Attorney, TSHL Speaker Pro tem. Delegate, WHCoA. 20-year career in Air Force. 4 Distinguished Flying Crosses, 18 Air Medals, 259 combat missions, 3 tours in VietNam. Service includes: Delegate, NSHC, President, Round Rock School Board, President, Williamson County Literacy Council, Division Director, Texas Railroad Commission, Deputy Director, Texas Office of Public Utility Counsel, Executive Director, Texas Legislature Joint Interim Committee, Department Judge Advocate, American Legion, Department of Texas. President, TAC RECCE Reunion Association. Wife Katherine, 3 children, 6 grandchildren



### **Secretary Training**

This class is open to the elected Secretaries of Legislative Issue Committees, Administrative Committees and the appointed Secretary of the Legislative Action Committee.

Purpose of course: To establish uniformity in taking minutes, reporting actions and significant concerns.

**Albert Campbell**, EdD, 4<sup>th</sup> term, TSHL, Secretary, Brazos Valley. Professorships, Texas A&M, Kansas State; also teaching responsibilities: Arizona State, New Mexico Military Institute, New Mexico State; also, Texas Department of Corrections; Manager Chamber of Commerce, business owner, Justice of Peace. Secretarial positions with a number of state and national organizations. Manages Querida Ranches of Hearne and Bryan, Texas. Wife. Claire, 7 children, 16 grandchildren, 1 great granddaughter

### **TSHL BIENNIAL BUDGETREPORT: SEPT. 1, 2004 - AUG. 31, 2006    ATTACHMENT D**

	Adopted Budget FY 04-05	Actual FY 04-05	Adopted Budget FY 05-06	TOTAL
PROJECTED INCOME				



	\$	\$		\$
1. Carryover Designated Funds	5,000	5,000		5,000
2. Designated grants	7,500	7,500	5,000	12,500
3. Sale of Directories and ads	15,000	31,248	11,000	26,000
4. Program fees	23,000	7,824	8,000	31,000
5. Website fees	1,000	0	1,500	2,500
6. TSHL Foundation	10,000	4,602	10,000	20,000
7. Fund Raising Activities	20,000	12,970	20,000	40,000
8. Memorials, gifts, donations	12,459	3,163	10,000	22,459
<b><u>TOTAL PROJECTED INCOME</u></b>	<b>\$ 93,959</b>	<b>\$ 72,307</b>	<b>\$ 65,500</b>	<b>\$159,459</b>

<b>PROJECTED EXPENDITURES</b>	<b>2004/2005</b>		<b>2005/2006</b>	<b>TOTAL</b>
-------------------------------	------------------	--	------------------	--------------

**Administration General**

	\$			
9. Executive Committee	1,000	\$ 452	\$ 1,000	\$ 2,000
10. Speaker	1,000	0	1,000	2,000
11. Speaker Pro Tem	500	0	500	1,000
12. Deputy Speaker Pro Tem	750	0	750	1,500
13. Secretary	750	0	750	1,500
14. Comptroller	750	15	750	1,500
	\$			
15. Directory Expense	16,000	\$ 20,851		\$ 16,000
	\$			
<b>TOTAL</b>	<b>20,750</b>	<b>\$ 21,318</b>	<b>\$ 4,750</b>	<b>\$ 25,500</b>

**Administration Committees**

	\$			
16. Finance	1,050	\$ -	\$ 900	\$ 1,950
17. Communications	5,000	2,623	2,000	7,000
18. Elections & Credentials	1,200	0	1,300	2,500
19. Operations	33,729	10,410	58,280	92,009
20. Legislative Action	1,400	0	600	2,000
	\$			
<b>TOTAL</b>	<b>42,379</b>	<b>\$ 13,033</b>	<b>\$ 63,080</b>	<b>\$ 105,459</b>

**Legislative Issue Committees**

	\$			
21. Health & Human Resources	500	\$ -	\$ 500	\$ 1,000

22. Retirement & Aging	500	0	500	1,000
23. Human Services	950	0	500	1,450
24. Criminal Justice	500	0	500	1,000
25. Utilities & Natural Resources	575	0	575	1,150
26. Education	1,500	0	900	2,400
27. Insurance	500	0	500	1,000
28. General	500	0	500	1,000
29. State Affairs	500	0	500	1,000
<b>TOTAL</b>	<b>\$ 6,025</b>	<b>\$ -</b>	<b>\$ 4,975</b>	<b>\$ 11,000</b>
<b>Other Expenses</b>				
30. Website Expense	\$ 8,900	\$ 1,377	\$ 8,600	\$ 17,500
<b>TOTAL</b>	<b>\$ 8,900</b>	<b>\$ 1,377</b>	<b>\$ 8,600</b>	<b>\$ 17,500</b>
<b><u>TOTAL PROJECTED EXPENDITURES</u></b>	<b>\$ 78,054</b>	<b>\$ 35,728</b>	<b>\$ 81,405</b>	<b>\$ 159,459</b>

Submitted by Barbara Effenberger, Comptroller, September 15, 2005, as corrected  
**Proposed TSHL Officers Plan to Expand Membership**  
September 15, 2005

**Problem:** During the past several terms, TSHL membership has continued to decrease 79% capacity as of September 1, 2005. (Two vacancies from Rio Grande and Tarrant County were added as of October 1, 2005.) Several members have experienced serious problems including: serious health problems, unable to drive, primary care giver of spouse or family member, full time job conflicts and increased personal costs to participate in TSHL. One moved from the Texas and several have died within the past two terms.

Although these circumstances are beyond the control of any TSHL member, it is apparent that we need to make every effort to fill vacancies when they occur or when an area does not have full representation.

During the General Session, September 11-15, 2005, the TSHL Officers developed a plan to increase membership.

**Purpose of Plan:** Increase membership of TSHL to full level of 117 qualified members by July 2006 with **priority on current vacancies and unfilled districts**, including vacancies as of Sept 1, 2005 in the following areas:

Alamo (1)  
Ark-Tex (1)  
Brazos Valley (1)  
Capital (2)  
Central Texas (1)  
Concho Valley (2)  
Heart of Texas (1)

Lower Rio Grande (2)  
Middle Rio Grande (4)  
North Texas (1)  
Permian Basin (2)  
Rio Grande (1)  
South Plains (3)  
South Texas (3)

Tarrant County (1)  
Texoma (1)

**Total = 27 vacancies**

### **Action Plan**

1. Speaker will inform the AAAs Directors of approved plan and request their assistance.
2. Officers will coordinate recruitment for specific areas in radius of their home district.
3. Officers will establish communication with local AAA Directors in assigned areas.
4. Officers will work out schedule for visit with Area Election Steering Committee in assigned areas with priority given to vacancies.
5. Identify former TSHL members to help recruit
6. Coordinate visits with members of Election & Credential Committee from the area
7. Prepare election kits to include recruitment brochure, poster, election forms, and power point presentation
8. Complete initial visits by December 31, 2005
9. Follow up visits by February 15, 2006
10. Make progress reports, Jan. 12, 2006 and April 13, 2006, executive committee meetings
11. Coordinate with AESC, AAA Directors and TSHL Training Committee to plan regional pre-orientation sessions with TSHL elected members, June 2006
12. Schedule new member pre session Orientation meeting, July 9, 2006
13. Plan event to recognize new members at July 9-13, 2006 Orientation

### **Materials Needed:**

TSHL Recruitment Brochure  
TSHL Poster  
Forms from Election & Credentials Manual  
Power Point presentation

TSHL Assigned Areas  
**September 2005-July 2006**

<p><b><u>Chris Kyker</u></b>  West Central Texas  North Texas (1)  Concho Valley (2)  South Plains (3)  Panhandle  Permian Basin (2)  Rio Grande (1)  <b>9 vacancies</b></p> <p><b><u>Carlos Higgins</u></b>  Capital (2)  Central Texas (1)  Heart of Texas (1)  Bexar County  Alamo (1)  <b>5 vacancies</b></p>	<p><b><u>Charlotte Parks</u></b>  East Texas  Ark-Tex (1)  Texoma (1)  Tarrant County (1)  Dallas County  North Central Texas  <b>3 vacancies</b></p> <p><b><u>Al Campbell</u></b>  Brazos Valley (1)  Deep East Texas  South East Texas  Harris County  Houston-Galveston  <b>1 vacancy</b></p>	<p><b><u>Barbara Effenberger</u></b>  South Texas (3)  Coastal Bend  Golden Crescent  Lower Rio Grande (2)  Middle Rio Grande (4)  <b>9 vacancies</b></p> <p><b>Total Vacancies = 27</b></p>
---	--	--

