

Texas Silver-Haired Legislature  
Executive Committee Meeting Minutes  
July 28, 2014  
Wyndham Garden Hotel, Austin, TX  
1:00 PM

**T**ogether  
**E**veryone  
**A**chieves  
**M**ore

The meeting was called to order by Speaker Pat Porter. Invocation was led by Bill Bailey. The pledges were led by Adelaide Balaban..

The guests in attendance were Matthew Bardwell from ACU Media Department, Larry Yawn, Steve Wilson, and Carol Peters.

The roll was called by Mari Okabayashi, secretary. Quorum was present.

The agenda was adopted as presented.

The minutes from April 27, 2014, were accepted as amended with the deletion of the last sentence of the paragraph of the Ethics Panel report.

The Financial Report by Rudy Cantu, Comptroller, attached, was presented. The balance is \$752.27. The report was accepted. Rudy Cantu discussed the budget process. All committee chairs will be given the forms to be completed and turned in by September 30, 2014.

TSHLF Board Report was presented by Pat Porter. The 30<sup>th</sup> anniversary gala is February 16, 2015. Senior Day at the Capitol is February 17, 2015. All TSHL members are asked to attend both events. Chris Kyker, agent for TSHL Foundation said that they are looking for a bookkeeper and treasurer. Currently they have \$428,182.99 in funds, an all-time high. A grant has been received from Blue Cross-Blue Shield Texas for the filming about the 30<sup>th</sup> anniversary.

### **Reports from Administrative Committees**

Communications report was given by Al Campbell. He discussed the organization of the Communications Committee. Kip Legler is in charge of the TSHL booth which is available for shows, conferences and other community activities. Frances Morrow will catalogue all news information that is sent her. Steve Wilson is building greater visibility by sending out the Silver Bulletin. Steve also has a powerpoint about the Top 10 Resolutions that he can forward to any TSHL member.

Al stated that the Legislative Report will be ready August 15, 2014.

Don Sanders reported that the Top 10 Resolutions were sent out. Filing for TSHL candidacy will be in January.

Finance report given by Don Murphy. He suggested that we start selling ads earlier next year.

Operations report was given by Ted Hubert. Please see attached report. As soon as the dates for the legislative session are decided, his committee will begin the planning process. Suggestions were made about hotel accommodations and proximity to the Capitol. Discussions were held on obtaining

funds for transportation between the hotel and the Capitol if we are not in walking distance. If some of the sessions are not held in the House Chambers, we need to be sure to have good audio equipment available. Also, if the legislative session is not held at the Capitol, legislators would most likely not drop in to say a few words.

Carlos Higgins for the LAC asked that each LIC chair motivate the committee members to deliver the Top 10 Resolutions and summarize our legislative session when they visit their state legislator.

Because the Legislative Reports were not available for delivery at this meeting, discussion was held about delivering the reports to the legislators and other government officials.

Motion was made by Chris Kyker to mail the Legislative Report to all Texas Legislators at their Capitol address and to the appropriate state officials including the commissioner of DADS and all Area Agencies on Aging. Carlos Higgins made a substitute motion to mail the Legislative Report to all Texas Legislators at both their Capitol address and district home office and to the appropriate state officials including the commissioner of DADS and all Area Agencies on Aging. All TSHL members will be mailed one or more copies of the Legislative Report. This motion was seconded and passed.

## **Reports from LIC**

Bill Bailey of Criminal Justice agreed with the need for more visibility. Pat Porter asked if the chairs needed help with setting up conference calls in order help each committee member to stay engaged.

Education had no report.

Health & Human Resources had no report per Barbara Aydlett.

Human Services report given by Chris Kyker. Her report is attached. Conference call was held with Commissioner Chris Traylor, HHSC. Chris and Betty Streckfuss briefed the Commissioner on R56, Establish Transition of Care Coalition. Written and oral testimony were submitted by the committee. Written testimony was provided to DADS regarding the Strategic Plan 2015-2017. Written testimony was submitted to the Sunset Commission for review of DADS. Alan Abraham provided oral testimony.

No insurance report was given.

Retirement and Aging had no report.

The Rural-Urban report was given by Claude Andrews. He had a meeting with the district supervisor of Veterans Affairs. They discussed the time lag of obtaining reports concerning veterans from HHS and DADS. Both entities must respond in order to move forward. Harrison County provided an exemption for seniors in regards to the required input of an aerobic system for septic systems.

Mona Bailey of State Affairs thanked Jane Blay for being the acting chair during the legislative session. Alan Abraham is attending the City of Amarillo council meeting concerning pay day lending.

The Utilities & Natural Resources committee report was given by Louise Butler. She thanked Carol Peters for being the active chair. The committee understands that it needs to provide improved education to all TSHL members in regard to the issues of this committee. Legislators of the Lower

Rio Grande Valley had requested a white paper on ground water.

### Reports from Special Committees

Adalaide Balaban discussed the Ethics Review Panel report. The committee has suggested that consideration be given on how members who come in after the orientation session are informed of appropriate decorum.

The Awards Committee report was given by chair Jane Blay. Awards and nomination information is in the Policy Handbook. Deadline for nominations is March 10, 2015. Please turn your nominations in. The awards will be presented at the Orientation Session.

Chris Kyker reported on Technology Committee. The home page is being updated. Steve Wilson is working on the next Silver Bulletin and is trying to have a link from the website to the Bulletin. Our newsletter is getting larger with all the pictures being included.

Betty Trotter reported that the Documents Review committee will be coordinating operations with the procedures manual.

### Speaker's Report:

Larry Johnson discussed font size on TSHL forms. He suggested using 14 point font in order for ease of reading as we age the larger font would be helpful and would help those who are sight impaired. The 11 point font required for the resolutions is not easy to read.

Joyce Lee is TSHL representative to informal dispute resolution of Assistant Living Facilities.

### Announcements:

#### 2014-2015 dates for EC Meetings and Orientation Session

#### Dates for 2014 dates for EC Meetings and Legislative Session\*

<b>2014</b>		
TSHL Executive Committee Meeting	October 27, 2014, 1 pm	Austin, Texas
TSHL Foundation Board Meeting	November 10, 2014, 10 am	Austin, Texas

\*Meetings are subject to change.

<b>2015</b>		
Candidates Filing for 16 <sup>th</sup> TSHL	Jan. 2 – Feb 28, 2015	Statewide

15 <sup>th</sup> TSHL Executive Committee Meeting	February 16, 2015	Austin, Texas
TSHL Foundation Awards Banquet	February 16, 2015	Austin, Texas
Senior Day at the Capitol	February 17, 2015	Austin, Texas
15 <sup>th</sup> TSHL Executive Committee Meeting	April, 2015	Amarillo, Texas
15 <sup>th</sup> TSHL Executive Committee Meeting	July 12, 2015	Austin, Texas
16 <sup>th</sup> TSHL Orientation Session	July 13-16, 2015	Austin, Texas
16 <sup>th</sup> TSHL Executive Committee Meeting	October 19, 2015	Austin, Texas

\*Meetings are subject to change.

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TSHL Comptroller Quarterly Report to  
TSHL Foundation Board  
2<sup>nd</sup> Quarter

Reporting Period from 4-1-14 to 6-30-14

<b>Balance at beginning of period</b>	\$ 2,485.20
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**Deposits**

Date	Check#	Source of Funds	Amount	Balance	Comment
4-23-14	2029	TSHL Foundation	\$1,500	\$3,985.20	Advance
		<b>Total</b>	\$1,500	\$3,985.20	Current Balance

**Expenditure**

Date	Check #	Payable to:	Amount	Balance	Budget line item
5-24-14	1007	Jurretta Marshall	\$45.45	\$3,939.75	#24-Operations
5-24-14	1008	Ted Hubert	\$521.25	\$3,418.50	#24-Operations
5-24-14	1009	Jamie Larson	\$510.70	\$2,907.80	#16-Directory
5-26-14	1010	Mari Okabayashi	\$106.08	\$2,801.72	#14-Secretary
6-4-14	1011	Judy Ward	\$153.18	\$2,648.54	#24-Operations
6-4-14	1012	Judy Ward	\$396.27	2,252.27	#24-Operations
6-6-14	1013	Newman Printing	\$1,500.00	\$752.27	#22-Communications
		<b>Total</b>	\$3,232.93	\$752.27	

<b>Balance at end of period</b>	\$752.27
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I certify that the income and expenditures are correct and complete and that I have documentation on file to support all financial records pertaining to this report, including monthly financial statements from Kleberg Bank, Corpus Christi, Texas

Name & location of Bank

Rodolfo "Rudy" Cantu  
Rudy Cantu, TSHL Comptroller  
6609 Canyon Creek Drive  
Corpus Christi, Texas 78413

July 7, 2014  
Date

TSHLF Form 307 (Sept 2013)

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TSHL COMPTROLLER  
TSHLF Form 305-REQUEST FOR ADVANCE OR REIMBURSEMENT  
3<sup>rd</sup> Quarter Request

<p>1. REQUEST BY</p> <p>Name     Rudy Cantu Address   6609 Canyon Creek Drive Address   Corpus Christi TX 78413 Phone     361-854-5018 Email     <a href="mailto:rcantu1937@gmail.com">rcantu1937@gmail.com</a></p>	<p>2. TYPE PAYMENT</p> <p>REQUESTED</p> <p><input checked="" type="checkbox"/> ADVANCE <input type="checkbox"/> REIMBURSEMENT</p>	<p>3. FOR PAYMENT TO</p> <p>Name     Rudy Cantu Address   6609 Canyon Creek Drive Address   Corpus Christi TX 78413 Phone     361-854-5018 Email     <a href="mailto:rcantu1937@gmail.com">rcantu1937@gmail.com</a></p>								
<p>4. DATE OF SUBMISSION July 7, 2014</p>	<p>5. TOTAL REQUESTED \$3,000.00</p>	<p>6. TSHL BUDGET REFERENCE TSHL Foundation Support</p>								
<p>7. FOR ADVANCE REQUEST, COMPLETE THE FOLLOWING:</p> <table style="margin-left: auto; margin-right: auto; border: none;"> <tr> <td style="padding-right: 20px;">Balance at beginning of period: 4-23-14</td> <td style="text-align: right;">\$3,985.20</td> </tr> <tr> <td>Balance at end of period: 6-30-14</td> <td style="text-align: right;">\$ 752.27</td> </tr> <tr> <td>Projected expenditures for next quarter</td> <td style="text-align: right;">\$3,752.27</td> </tr> <tr> <td>Request for Advance Payment</td> <td style="text-align: right;">\$3,000.00</td> </tr> </table>			Balance at beginning of period: 4-23-14	\$3,985.20	Balance at end of period: 6-30-14	\$ 752.27	Projected expenditures for next quarter	\$3,752.27	Request for Advance Payment	\$3,000.00
Balance at beginning of period: 4-23-14	\$3,985.20									
Balance at end of period: 6-30-14	\$ 752.27									
Projected expenditures for next quarter	\$3,752.27									
Request for Advance Payment	\$3,000.00									
<p>8. DESCRIPTION/EXPLANATION OF PROTECTED EXPENDITURES: Legislative Report production set-up, printing, delivery, other Executive Committee expenses.</p>										
<p>9. CERTIFICATE</p> <p>I hereby certify that, to the best of my knowledge and belief, the data are correct and that all funds requested are in accordance with the TSHL Budget, that advance is requested or payment is due, and has not previously been requested or paid.</p> <table style="width: 100%; margin-top: 20px;"> <tr> <td style="text-align: center; width: 60%;"> <u>Rodolfo "Rudy" Cantu</u> TSHL COMPTROLLER         </td> <td style="text-align: center; width: 40%;"> <u>July 7, 2014</u> DATE         </td> </tr> </table>			<u>Rodolfo "Rudy" Cantu</u> TSHL COMPTROLLER	<u>July 7, 2014</u> DATE						
<u>Rodolfo "Rudy" Cantu</u> TSHL COMPTROLLER	<u>July 7, 2014</u> DATE									
<p>10. CERTIFICATE</p> <p>I hereby certify that the request is in compliance with the Memorandum of Understanding between the TSHL Foundation and TSHL, December 10, 2012, and that funds are available for advance payment to TSHL Comptroller in the amount of \$ _____</p> <table style="width: 100%; margin-top: 20px;"> <tr> <td style="text-align: center; width: 60%;">           _____ TSHL FOUNDATION TREASURER         </td> <td style="text-align: center; width: 40%;">           _____ DATE         </td> </tr> </table>			_____ TSHL FOUNDATION TREASURER	_____ DATE						
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TSHL FOUNDATION TREASURER'S REPORT  
2<sup>nd</sup> quarter, Jan 1, 2014 – June 30, 2014

<b>Wells Fargo Accounts</b>	<b>1-Jan-14</b>	<b>30-Jun-14</b>	<b>Variance</b>
1. Investments Value	\$ 369,280.40	\$ 383,042.89	\$ 13,762.49
2. Checking	\$ 51,024.96	\$ 42,174.23	\$ (8,850.73)
3. Special (grants)	\$ 2,330.24	\$ 2,965.87	\$ 635.63
<b>Total</b>	<b>\$ 422,635.60</b>	<b>\$ 428,182.99</b>	<b>\$ 5,547.39</b>

Note.

1. Check to Allman & Associates, \$3,000.00 for 2013 Financial Review and 990 for 2013

Submitted,

Date: June 30, 2014



Chris Kyker, Agent  
TSHL Foundation



## CHAPTER V

### TIMING OF ELECTION PROCESS

January, First Weekday After Jan. 1 - Announcements posted seeking candidates to become members of the TSHL. Form 101 will be posted in places frequented by seniors. Candidates may obtain candidacy and petition forms from their respective Area Agency on Aging.

January Through Election Day - TSHL Candidates Campaign. This will also be an opportunity for candidates to report to constituents the progress of TSHL efforts in the Texas Legislature.

Last Day of February - Candidate Petitions must be turned in to the appropriate Area Agency on Aging, and be completed in compliance with established criteria.

2<sup>nd</sup> Tuesday of March - TSHL election notices (Form 102) to be posted in places frequented by seniors.

March - first weekday after 2<sup>nd</sup> Tuesday in March - Early Voting Ballots (Form 106) prepared and mailed by the TSHL/AESC.

Last Tuesday in March - Early Voting Ballots may be filed by mail. Envelope must be postmarked no later than midnight, 4<sup>th</sup> Tuesday in March.

Last Friday in April - TSHL Election Day

First Week in May - Each AAA shall certify to the TSHL Election and Credentials Committee names of those elected or appointed to represent the AAA area in the TSHL, using Form 109. TSHL membership shall be promptly certified by the E & C Chair to the TSHL Speaker and Secretary, and may certify the membership to the Texas Secretary of State.

May/ June - Prior to the July TSHL Orientation Session, AAAs are encouraged to conduct a brief orientation session for their TSHL members. Multiple AAAs within a geographic area may hold a combined orientation session for members. The TSHL Training Committee may assist as requested.

Last Weekday in June - Deadline for candidates to file with the TSHL Secretary for election to one of the five TSHL officer positions. The Secretary shall promptly release to the membership the names of candidates for the officer positions.

June/July - Prior to the July TSHL Orientation Session preliminary assignments of TSHL members to LIC and Administrative Committees completed.

Mid July - TSHL General Session for Orientation and Training. All members are expected to attend; All members will be sworn in at that time and no one is a member until sworn in. The following events shall be included:

- Election of Officers
- Confirmation and announcement of Committee Appointments for all members.
- Appointment of LAC Officers and Administrative Chairs by TSHL Officers
- Election of LIC Officers (Chairs, Vice Chairs, and Secretaries) by members of respective committees.
- Election of Administrative Committee Vice Chairs and Secretaries by committee members.
- Training in various aspects of TSHL membership, including adoption of Resolutions.
- LIC Training and study of Committee Issues, leading to Resolutions.
- Review by LICs of previous years' Resolutions, status regarding action by Texas Legislature.

September - TSHL Executive Committee meeting. Subsequent meetings of the Executive Committee will be tentatively scheduled, and the dates and tentative agenda for the next TSHL General Session may be discussed. (CHAPTER V Approved by Executive Committee March 6, 2009 and Amended by TSHL September 15 -16, 2009).

*The TSHL Election & Credentials Manual was amended by the Texas Silver-Haired*

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